



Suite # 203, 10023-168 Street Edmonton, Alberta T5P 3W9 Website: [www.nestbuilders.ca](http://www.nestbuilders.ca)  
Phone: (780)472-5900 Fax: (780)440-9555 Toll Free: 1-866-388-6378

## Law Office / Lawyer Agreement

Note: This Form must be completed and sent to NEST BUILDERS, in order to receive gifted funds.

Legal Name of Law Office: \_\_\_\_\_

Senior Attorney: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Corporate ID # or S.I.N. # Of Principal: \_\_\_\_\_

NEST BUILDERS is a nonprofit organization dedicated to providing homebuyers with a gift of a down payment on their new home. As such, we will wire the requested funds to your account in order to accomplish the closing. The money for their down payment comes from the nonprofit organization. To become a NEST BUILDERS approved Law Office, a Lawyer of your Law Office must agree to and authorize through signature, the following. This is done to ensure compliance with our guidelines and protection of the homebuyers. By agreeing to the following, you will become an approved Law Office / Lawyer for the NEST BUILDERS Program. We will only require you to sign this form once and it will cover all closings, however, we ask you to contact us at **(780) 472-5900** should any of your information change.

I \_\_\_\_\_ hereby agree to the following:

Lawyer representing law office

1. To carry out these instructions and to inform NEST BUILDERS if there is any problem in carrying out those instructions.
2. Prior to execution of the settlement statement, the Law Office or the Lawyer, will verify that the requested contribution from the seller, per the "NEST BUILDERS Program Seller Participating Agreement", is collected from the proceeds payable to the seller at closing. I understand that if I fail to collect the seller's contribution the closing Law Office / Lawyer will be liable for the contribution to NEST BUILDERS
3. Prior to the execution of the real estate closing statement the Law Office / Lawyer will verify that the requested gift from NEST BUILDERS, per the real estate contract, is noted on the Form 2 statement or closing documents as coming from NEST BUILDERS
4. The Law Office or the Lawyer agrees to wire the seller's contribution to NEST BUILDERS, within two (2) business days of the funding. Transfer to:  
**Funds Are Transferred To:**  
**Credit To:**  
**Account #**
5. Fax to NEST BUILDERS a certified copy of the completed Form 2 at: **(780) 440-9555**
6. LAWYER MUST CALL **(780) 472-5900** if the closing / funding **DOES NOT OCCUR** on the date registered.
7. Return any unused funds for gifts that are not disbursed within 10 days of the closing / funding date unless otherwise directed by NEST BUILDERS
8. Please advise on a separate sheet Law Office / Lawyer Trust Account banking co-ordinates where gifted funds are to be sent.

Agreed to by: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Lawyer representing law office

Printed Name of Lawyer: \_\_\_\_\_

Please complete this form and fax this form to: **(780) 440-9555.**